

OFFICE OF SUPERINTENDENT
DELAWARE COMMUNITY SCHOOL CORPORATION
7821 State Road 3 North
Muncie, Indiana 47303
765-284-5074
FAX: 765-284-5259

POSITION VACANCY NOTICE

POSITION: **Assistant Superintendent**

QUALIFICATIONS: **Superintendent's license preferred, but not required
Possess an advanced degree in school administration and educational foundations
Successful teaching experience is required
Completed successful experience as an administrator
Possess a current license required by the Indiana Department of Education
Be knowledgeable about the state prescribed budgeting and accounting system
Be knowledgeable about collective bargaining in the Indiana Public Schools
Be knowledgeable about maintenance programs and procedures
Be knowledgeable about the operation of a school transportation system
Be knowledgeable about the operation of the corporation's technology system
Be knowledgeable about the operation of the food service program**

SALARY: **Salary, compensation, and length of contract to be determined by the Board of Education (salary range for applicant w/superintendent's license - \$92,000 - \$95,000)**

STARTING DATE: **On or before July 1, 2009**

POSTING DATE: **March 18, 2009 – April 17, 2009**

APPLICATION PROCEDURE: **Administrative applications may be printed off our website (www.delcomschools.org) or picked up at the Superintendent's office between the hours of 7 a.m. – 4 p.m. Interested individuals must have a complete application on file, including appropriate placement files, transcripts, and a copy of appropriate licensure.**

APPLY TO: **Kim Kemper, HR Director
Delaware Community Schools
7821 State Road 3N
Muncie, IN 47303
(765) 284-5074
kkemper@delcomschools.org**

Approved: _____

